



Cincinnati Police Department STAFF NOTES

November 1, 2005

Colonel Thomas H. Streicher, Jr., Police Chief



Planning Section

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1. REVISED ORGANIZATIONAL CHART AND ORGANIZATIONAL NARRATIVE

[Attached](#) to these Staff Notes are current copies of the Department's organizational chart and organizational narrative.

2. REMINDER: FORM 534, CONTACT CARD

Officers and supervisors are reminded that it is mandatory to complete a Form 534, Contact Card, on all motor vehicle stops and any vehicle passenger detention which meets the definition of a "Terry" stop.

Officers and supervisors failing to ensure the form is completed and contains accurate information will be subject to progressive disciplinary action.

City Ordinance 88-2001 states, (in part): "Any member of the police force who engages in racial profiling shall be subject to disciplinary action, in accordance with applicable civil service law, up to and including dismissal." Additionally, officers who knowingly engage in racial profiling could be charged with Interfering with Civil Rights, 2921.45 of the Ohio Revised Code, a misdemeanor of the first degree.

Officers should review procedure 12.554, Investigatory Stops, in its entirety.

3. COMMUNITY PROBLEM ORIENTED POLICING (CPOP) WEBSITE

All personnel are reminded of the availability of the CPOP website which is accessible through the CPD Intranet and the Department's website.

The CPOP website provides access to city wide problem-solving efforts as well as useful researchable links including the "Best Practices" library.

All CPD personnel are encouraged to visit this website.

4. QUARTERLY PROBLEM SOLVING REPORTS

Problem solving reports have historically centered solely on patrol district activity. Problem solving reports will now include Department wide problem-solving efforts. Procedure 12.370, Problem Solving Process, requires a detailed quarterly report documenting problem-solving activities.

The following sections/units are now required to submit quarterly problem-solving reports:

- Central Vice Control Section
 - Vice Unit
 - Street Corner Unit
- Criminal Investigation Section
 - Financial Crimes Unit
 - Homicide Unit
 - Major Crimes Unit
 - Personal Crimes Unit
- Downtown Services Unit
- Police Communications Section
- Special Services Section
 - Park Unit
 - Traffic Unit
 - Youth Services Unit

District/section/unit commanders should review Procedure 12.370, Section G.1.a.-d., for a description of requirements for the problem-solving efforts summary. Procedure 12.370 is currently being revised to reflect this change.

Affected personnel should forward the required information on a Form 17QPSR, Quarterly Problem Solving Report, to Police Relations Section no later than Monday, November 07, 2005. The report should document problem-solving activities that occurred between August 6, 2005 and November 05, 2005.

5. 2005 FRATERNAL ORDER OF POLICE CHILDREN'S CHRISTMAS PARTY

The annual Fraternal Order of Police (FOP) Children's Christmas party will be held Saturday, December 3, 2005, from 10:00 a.m. to 2:00 p.m. at the FOP Lodge #69 at 1900 Central Parkway. All active and retired Cincinnati police officers and their family members are invited. Children 10 years of age and under are eligible to receive a Christmas gift.

Reservations to attend must be made no later than November 4, 2005, by 4:00 p.m. To reserve a time call Ms. Bobbie Tuttle at 381-2550.

6. DESKTOP LINK TO TEMPORARY LIQUOR PERMIT DATABASE

Ohio's liquor control laws contain special provisions designed to allow nonprofit organizations to obtain temporary liquor permits to sell alcoholic beverages at special events. Investigations Bureau will maintain a listing of temporary liquor permit applications that can be accessed on the Department computer desktop. The report is sorted by district and date of event, and includes the name and telephone number of the event representative responsible for the compliance with Ohio's liquor laws.

This report also includes a column that indicates if the permit has been issued by the Ohio Department of Commerce, Division of Liquor Control (ODLC) as indicated on their website, and will be updated daily. This information will provide Department personnel with notice of planned events prior to their occurrence and will serve as a resource if temporary liquor permit questions arise pursuant to an event.

Questions may be directed to Ms. Nancy Toepfert, Investigations Bureau, at 352-1474.

7. TURKISH NATIONAL POLICE OFFICERS TO VISIT CINCINNATI

Two command officers from the Turkish National Police Force will be in Cincinnati beginning in January 2006, to serve a three-month internship with the Cincinnati Police Department. Both officers speak excellent English. The Police Academy is designing a program for them that will include participation in training programs as well as a short rotation through various sections and units.

Housing is needed for these individuals. Anyone who might be able to provide housing for one or both of these officers is asked to call Captain Howard Rahtz, Training Section Commander, at 352-3562.

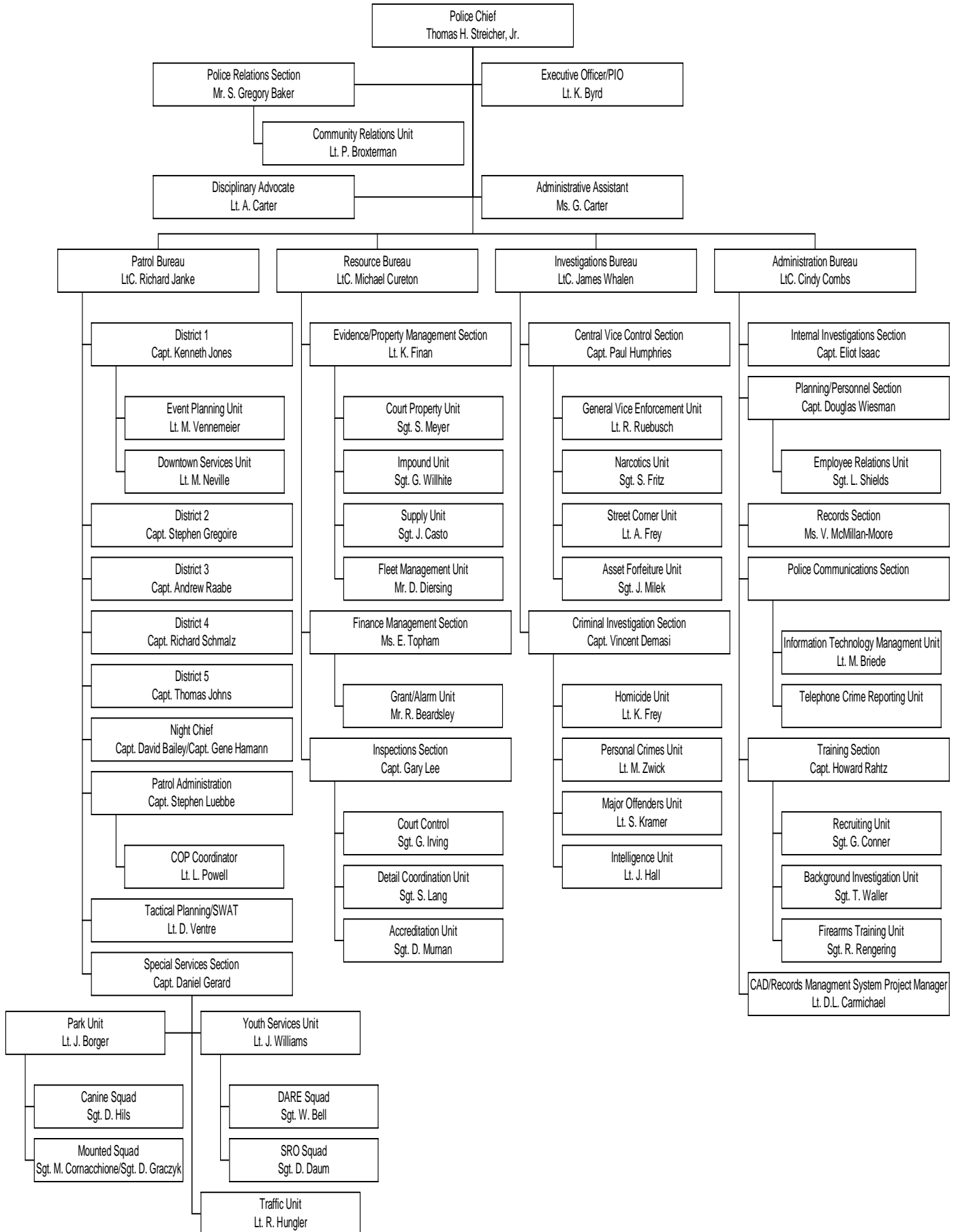
8. THANK YOU LETTERS

[Attached](#) to these Staff Notes are several letters of appreciation and praise written to the Police Chief for the professionalism displayed by our Department and specifically the following officers:

Captain Kenneth Jones
Sergeant Maris Herold
Police Specialist Frank McGraw
Police Officer Kahlya Derkson
Police Officer Cindy Suiter
Police Officer Jessica Petree
Police Officer Ladon Laney
Police Officer Steve Ventre
Police Officer Mark McChristian

Lieutenant Mike Neville
Police Specialist Terry Cox
Police Officer Dwayne Dawson
Police Officer Tim Pappas
Police Officer Doug Neack
Police Officer Matthew J. Martin
Police Officer Terri Windeler
Police Officer James Wigginton
Ms. Michelle Faulkner (Henry)

Cincinnati Police Department
10/25/05



THE CINCINNATI POLICE DEPARTMENT

ORGANIZATIONAL NARRATIVE

October 25, 2005

The Police Department is the primary law enforcement agency of the City, existing under provisions of Article IV, Section 3, of the Administrative Code of the City of Cincinnati. The primary responsibilities of the Police Department are:

- Prevention of crime
- Protection of life and property
- Suppression of criminal activity
- Apprehension and prosecution of offenders
- Regulation of non-criminal conduct
- Preservation of public peace

Under the command of the Police Chief, the Police Department's responsibilities are divided among four bureaus: Patrol, Resource, Investigations, and Administration.

MISSION STATEMENT

The mission of the Cincinnati Police Department is to work in partnership with the citizens of the community to provide a safe environment where the quality of life may be improved through the delivery of fair and impartial police services.

VALUES

We value human life and dignity.

We value integrity as the basis for community trust.

We value the fair and impartial enforcement of Federal, State, and Local Laws and the rights of the accused.

We value professional excellence.

We value all members of the Department, both sworn and civilian.

EXECUTIVE OFFICE

The **POLICE CHIEF** is responsible for Police Department operations. The Chief coordinates, organizes, directs, and controls activities. The Chief also implements policy and makes necessary personnel and procedural changes to ensure the effective operation of the Department. Bureau Commanders, the Police Relations Section Executive Manager, the Public Information/Executive Officer, the Disciplinary Advocate and the Administrative Assistant are directly accountable to the Police Chief.

The **POLICE RELATIONS SECTION**, directed by an Executive Manager, is responsible to the Police Chief for developing policy as it relates to public safety and policing issues. Areas of responsibility and focus include community relations. This section is also responsible for the City and Department implementation and compliance with the terms and conditions contained within the U.S. Department of Justice Memorandum of Agreement and the Collaborative Agreement. The Executive Manager of Police Relations Section serves as the Cincinnati Police Department Compliance Coordinator for the U.S. Department of Justice Memorandum of Agreement and Departmental liaison to the Independent Monitor.

The **Community Relations Unit** provides assistance to the Executive Manager of Police Relations on activities and projects that facilitate the implementation of the terms and conditions of the U.S. Department of Justice Memorandum of Agreement and Collaborative Agreement. The unit is responsible for coordinating community involvement in Police Department operations with the goal to reduce crime and improve citizen and police safety.

The **EXECUTIVE OFFICER** is a lieutenant who serves as an aide-de-camp to the Police Chief. He becomes familiar with the daily activities of the command staff, including their decision making process and operating procedures. He attends staff and special meetings, reviews and coordinates written correspondence and performs other duties as directed by the Police Chief. He is also in charge of the Public Information Office.

Public Information Office is the Department's liaison with the media.

This office prepares press releases and facilitates general and internal Police Department communications.

The **DISCIPLINARY ADVOCATE** is a lieutenant who has the responsibility to monitor and review the overall effectiveness, efficiency and fairness of discipline and corrective action taken within the Department. The responsibilities include ensuring consistent treatment, identifying any patterns of disparate treatment and apprising the Police Chief of any actions that appear to be unfair or inequitable.

The **ADMINISTRATIVE ASSISTANT** coordinates Department affairs affecting the Police Chief's Office. The Assistant is the liaison between the Police Chief, Bureau Commanders and other City agencies. The Assistant attends staff and special meetings, reviews and coordinates written correspondence, and performs other duties as directed by the Police Chief. The Assistant also serves as the contact person for the various community and business groups. A civilian Administrative Specialist fills this position.

PATROL BUREAU

This bureau, commanded by an assistant chief, performs all primary police functions. Bureau personnel respond to citizen requests for police assistance, enforce criminal and traffic laws, investigate criminal activity, take offense reports and regulate non-criminal conduct. It consists of the five police districts, a Night Chief, Patrol Administration, Community Oriented Policing, Special Services Section and Tactical Planning Section/SWAT.

DISTRICTS: The City of Cincinnati is divided into five police districts, each commanded by a captain who is responsible for operations and personnel deployment. Police officers assigned to the districts for uniform patrol activity are generally divided into three fixed shifts. Each shift is commanded by a lieutenant. The first shift has starting times of 0600 and 0700 hours. The second shift has starting times of 1300, 1400, or 1500 hours, depending on service demands of that district. The third shift has starting times of 2200 or 2300 hours.

The second shift is supplemented by an early power shift and has a starting time between 1000 and 1300 hours. Third shift is supplemented by a late power shift and has a starting time between 1900 and 2100 hours. This increases field strength during early afternoon and evening hours when the service demand is higher.

The districts provide uniformed patrols in a variety of ways. In addition to marked vehicle and foot patrols, each district contains a Mountain Bike Squad. These officers provide a full range of police services. The district efforts are supplemented by mounted and canine patrols.

Each district has an investigative unit commanded by a lieutenant. This unit investigates crimes occurring within the district. When necessary, the unit coordinates these investigations with the Criminal Investigation Section (CIS) of the Investigations Bureau.

Each district fields a Neighborhood Squad, which is supervised by a sergeant with officers assigned to each individual neighborhood. These officers perform the full range of police duties in addition to serving as a liaison with the community. The neighborhood officer is the linchpin of the Community Oriented Policing effort.

Each district fields a Violent Crimes Squad (VCS) consisting of seven officers and a sergeant. VCS officers concentrate on responding to and investigating reports of violent crimes. They also serve outstanding warrants to arrest and incarcerate the subjects committing these violent crimes.

Each district assigns officers to perform specialized law enforcement tasks that include crime prevention, community relations, vice enforcement activities, traffic control, crime analysis and warrant service.

Event Planning Unit, commanded by a lieutenant, plans for police presence at special events, coordinates the response of all City Departments and handles permits. As the vast majority of these major events occur in the downtown and riverfront area, the Event Planning Unit is organizationally placed in District One. Should a major event occur in another district, the Event Planning Unit assists that district's personnel in ensuring a proper police presence is maintained.

Downtown Services Unit is commanded by a lieutenant and staffed with personnel who are responsible for the policing of the Central Business District. Uniformed patrol officers who are assigned to this unit provide a police presence to the Downtown neighborhoods. Through the use of foot, bicycle, and motorcycle patrols, officers are able to interact with downtown merchants, residents and customers.

The **NIGHT CHIEF** is responsible for providing a command presence for the Police Department during the evening and overnight hours. This captain position carries Department-wide responsibilities.

PATROL ADMINISTRATION, commanded by a captain, coordinates and reviews reports and other information submitted by the districts and Night Chief. He serves as the deputy commander / administrative liaison for the Patrol Bureau and, for administrative purposes, supervises the COP Coordinator.

Community Oriented Policing (COP) Coordinator is a lieutenant responsible for the progression of the COP philosophy in the Department. The COP Coordinator guides the districts' COP sergeants and neighborhood officers as they work to develop neighborhood based collaboratives with citizens. The COP Coordinator serves as the clearinghouse for information on community policing.

TACTICAL PLANNING SECTION/SPECIAL WEAPONS AND TACTICS

(SWAT), commanded by a lieutenant, engages in planning and preparation for critical incidents including terrorist threats and civil disorder. Other functions include acting as a liaison with businesses, organizations, and government agencies, training Department and City personnel, and acquiring and deploying new strategies and equipment. All SWAT officers have full time responsibilities in the various districts, sections and units. SWAT trains as a unit on a regular basis and responds to hostage, barricaded person and other high-risk situations as needed. SWAT is composed of two elements - Tactical and Negotiations. These units complement each other and both report to the SWAT Commander.

SPECIAL SERVICES SECTION, commanded by a captain, is responsible for the Park Unit, Canine Squad, Mounted Squad, Youth Services Unit, Drug Abuse Resistance Education (DARE) Squad, School Resource Officer (SRO) Squad and the Traffic Unit.

Park Unit, commanded by a lieutenant, is responsible for patrol of the City's 141 park areas, which encompass 4,765 acres of land. This unit is committed to providing a more visible police presence and improving safety in City parks. Other responsibilities include response to citizen requests for assistance, enforcement of criminal and traffic laws, regulation of non-criminal conduct, reporting incidents and offenses, investigation of criminal activity and enforcement of park rules. The Park Unit is responsible for the planning and coordination of events in the parks. The Park Unit Commander is also responsible for the supervision of the Canine and Mounted Squads.

Canine Squad, supervised by a sergeant, is responsible for assisting district officers in high-risk search situations. On a cooperative basis, in conjunction with the mutual aid agreements, the canine teams can be used by other police agencies within Hamilton County, with approval of a command officer.

Mounted Squad, supervised by two sergeants, directs all equestrian activities including scheduling, training, stable

management, veterinary and farrier services. The Mounted Squad provides an added dimension to policing: visibility, mobility and travel into areas not accessible by any other vehicles. Mounted Squad officers patrol all areas of the City, including the downtown business district, with emphasis on Fountain Square and the Central Riverfront. The unit is also available to provide special services to the districts upon request.

YOUTH SERVICES UNIT, commanded by a lieutenant, is responsible for the administration and services related to juveniles. Youth Services Unit includes the Drug Abuse Resistance Education (DARE) Squad and School Resource Officer (SRO) Squad. This unit is committed to the development and perpetuation of programs designed to prevent and control juvenile delinquency. The responsibility for participating in or supporting the agency's juvenile operations function is shared by all agency components and personnel.

DARE Squad, supervised by a sergeant, is responsible for implementing and coordinating the DARE program. Kindergarten through eighth grade classes are instructed by police officers in all Cincinnati Public schools and selected private schools. Fundamental courses are given to kindergarten through fourth grade students. The core of the program is taught to fifth grade

students and upon successful completion they graduate from the DARE course. Reinforcement classes are then given to students in grades six through eight.

School Resource Officer (SRO) Squad, supervised by a sergeant, consists of uniformed personnel working in the schools providing community police services to the school population.

Traffic Unit, commanded by a lieutenant, is responsible for coordinating the Department's traffic efforts. It has staff supervision over the Department's selective enforcement program and other specialized traffic related programs. The responsibilities of this unit include radar and intoxilyzer training and certification, fatal accident investigation, assisting the Federal Aviation Administration (FAA) and the Ohio State Patrol (OSP) in aircraft crash investigations and assisting the Ohio Department of Natural Resources (ODNR), Division of Watercraft, in boat crashes. The unit also acts as a liaison and an implementation site for state programs such as the seat belt and holiday drunk driving programs. The unit supervises and coordinates private police officers, school crossing guards and the Public Vehicles/Private Police Squad.

RESOURCE BUREAU

This bureau, commanded by an assistant chief, performs a variety of functions that support the operation of the Department. It oversees the operation of the Evidence/Property Management Section, Finance Management Section and Inspections Section. It is responsible for the Court Property Unit, Impound Unit, Supply Unit, Fleet Management Unit, Grant/False Alarm Reduction Unit, Court Control Unit, Detail Coordination Unit and Accreditation Unit.

EVIDENCE/PROPERTY MANAGEMENT SECTION, commanded by a lieutenant, is responsible for any property held by the Department for the courts or other purposes.

Court Property Unit, supervised by a sergeant, tracks, maintains custody, and disposes of items found, confiscated, forfeited or held as evidence. It is responsible for auctioning unclaimed property and for the destruction of drugs and weapons.

Impound Unit, supervised by a sergeant, receives, secures, and disposes of impounded and seized vehicles. These originate from DUI and suspension arrests as well as law violations. It auctions unclaimed and forfeited vehicles, and exercises supervision of private towing companies on the police rotation towing list.

Supply Unit, supervised by a sergeant, orders, receives, stores and distributes items needed by the Department to maintain normal operations. This responsibility includes paper forms, firearms and related equipment as well as uniform orders and maintenance. This unit receives supply requisitions from the other Department units and directs an annual inspection of uniform parts and other Department issued equipment.

Fleet Management Unit, managed by an Automotive Equipment Supervisor, ensures the vehicular needs of the Department are met. The unit plans for future vehicular needs, maintains a liaison with the Division of Fleet Services and monitors vehicle usage by Department personnel. This is accomplished by maintaining records of mileage, service, accidents and damage involving Department vehicles, as well as from periodic and special reports.

FINANCE MANAGEMENT SECTION is directed by a civilian Supervising Accountant. The primary functions are the preparation and administration of assigned program budgets and the effective control and audit of the Department's expenditures. Other functions of this section include administration and maintenance of all the Department's payroll records, review, analysis and approval of all financial documents, and coordinating the Department's capital improvements. It controls financial statements and reports for the Department's

general operating and restricted purpose funds and enforcement of the City's false alarm and direct alarm system ordinances.

The **Grant/False Alarm Reduction Unit** is managed by a civilian Senior Accountant. It is responsible for reviewing current publications for available funding, preparing and submitting grant applications and administering the grant programs. They also monitor and audit all of the grant projects. In addition, the alarm enforcement responsibilities include issuing warning letters and penalty notices, recommending fees be initiated against individuals and businesses that have excessive false hold up and burglar alarms, collecting fines, and responding to penalty appeals from subscribers.

INSPECTIONS SECTION, commanded by a captain, monitors the activity of the Department through staff inspections and unannounced inspections conducted on a random basis. The Inspections Section also coordinates the Department's random drug-testing program. At the annual uniform inspection, this section monitors the condition of issued equipment and ensures compliance with Department dress and grooming standards. Inspections Section also conducts critical reviews of all use of force incidents and serves as the Department's central record repository for all use of force incidents. This section is also responsible for ensuring the Department meets CALEA standards.

Court Control Unit, supervised by a sergeant, is the police liaison with the local judiciary and manages police officer attendance in court by monitoring officers' court appearances. This unit verifies attendance, time spent in court by officers, as well as ensuring the Police Department dress and grooming standards are met. The Court Control supervisor randomly visits courtrooms to monitor officers' testimony and case preparation.

Detail Coordination Unit, supervised by a sergeant, coordinates all outside employment extension of police service details. This unit also maintains the Police Department's outside employment activity records for all officers. These records are reviewed monthly to ensure compliance with Department policy. The Detail Coordination Unit supervisor also conducts audits and random inspections of outside employment details.

Accreditation Unit, supervised by a sergeant, is responsible for the daily activities required to maintain the Department's accredited status by the Commission on Accreditation for Law Enforcement Agencies (CALEA). The unit develops and maintains the required proofs of compliance, functions as a liaison with other Department components regarding accreditation matters, and is the liaison between the Department and CALEA.

INVESTIGATIONS BUREAU

This bureau, commanded by an assistant chief, consists of the Central Vice Control Section and the Criminal Investigation Section. This bureau handles investigations and gathers intelligence involving vice activity, homicides, sex crimes, crimes against children and property crimes.

CENTRAL VICE CONTROL SECTION, commanded by a captain, is responsible for the operation of the General Vice Enforcement Unit, Narcotics Unit, Street Corner Unit and Asset Forfeiture Unit.

General Vice Enforcement Unit, commanded by a lieutenant, enforces laws related to liquor, prostitution, gambling, drugs, obscenity, pornography and regulatory violations. It coordinates Department enforcement activity in these areas and provides a central repository for related records and vice intelligence information.

Narcotics Unit, supervised by a sergeant, has personnel assigned to the Regional Enforcement Narcotics Unit (RENU). RENU is a multi-agency organization which investigates primary sources for the suppliers of illicit drugs into Greater Cincinnati.

Street Corner Unit, commanded by a lieutenant, is responsible for undercover personnel working on street drug sales, the investigation of illegal diversion of pharmaceutical drugs by health care professionals, and health care fraud.

Asset Forfeiture Unit, supervised by a sergeant, is responsible for assuring all seized and/or forfeited assets are appropriately processed through the federal and local court systems.

CRIMINAL INVESTIGATION SECTION (CIS), commanded by a captain, is comprised of the Homicide Unit, Personal Crimes Unit, Major Offenders Unit and Intelligence Unit.

Homicide Unit, commanded by a lieutenant, investigates homicides, all violent or suspicious deaths, fire deaths, police shootings, police use of force resulting in hospitalization, prisoner's death while in custody, potentially fatal assaults, felony patient abuse and neglect cases, kidnapping and abduction. The Homicide Unit also maintains a central file of confiscated weapons. The unit administers the Department's Robbery Apprehension Program (RAP) and is the Department's liaison with the Hamilton County Coroner's Office. The Homicide Unit is also responsible for the direct supervision of the Criminalistics Squad.

Personal Crimes Unit, commanded by a lieutenant, is responsible for investigating rapes and other sexual assault offenses, missing persons, child stealing and certain other crimes against children. It acts as a liaison with the Hamilton County Juvenile Court and other social support organizations. The unit also coordinates and schedules all polygraph and computer voice stress analyzer examinations.

Major Offenders Unit, commanded by a lieutenant, coordinates citywide investigative efforts for burglary, auto theft, fencing of stolen property and organized criminal activity. The unit is responsible for the operation of the Financial Crimes Squad which conducts investigations of financial institution robberies, fraud, forgery, credit card fraud, check embezzlement, extortion, coercion, and bribery offenses. The unit administers the Crimestoppers and Rapid Indictment programs.

Intelligence Unit, commanded by a lieutenant, gathers, analyzes, stores and disseminates information concerning organized crime, terrorist activity and criminally violent groups. The unit monitors threats against public safety, threats against public officials and threats against police officers. It maintains a network of communication with regional and national intelligence organizations.

ADMINISTRATION BUREAU

This bureau, commanded by an assistant chief, is responsible for coordinating and performing inter-bureau planning tasks, special research evaluation studies, and maintaining auxiliary services which include answering citizens' calls for police, fire and emergency medical services. It also is responsible for upgrading/maintenance of computer systems and World Wide Web page construction and management. This bureau consists of the Internal Investigations Section, Planning/Personnel Section, Records Section, Police Communications Section, Training Section and CAD/Records Management System Project Manager.

INTERNAL INVESTIGATIONS SECTION, commanded by a captain, is responsible for investigating citizen complaints of a serious nature, complaints of alleged police misconduct, and use of force incidents that result in serious injury or death. This section coordinates pre-disciplinary hearings in conjunction with the Department hearing officer(s) and coordinates investigation of complaints referred by the Citizen Complaint Authority.

PLANNING/PERSONNEL SECTION, commanded by a captain, is responsible for planning, research, and the development of programs that maximize the effective use of Department personnel and resources. Planning/Personnel Section is also responsible for developing forms and procedures, conducting

legal research, long-range planning, crime analysis and mapping.

Planning/Personnel Section maintains employee personnel records, coordinates personnel assignments and maintains a liaison between Police Department employees, the City physician, the police psychologist and the City's Human Resource Department. It also processes Family Medical Leave Act (FMLA) requests, coordinates Americans with Disabilities Act (ADA) requests, monitors the injured with pay (IWP) process, coordinates the sick leave request process, monitors the grievance process and maintains records concerning the Police Department's Affirmative Action Plan.

Employee Relations Unit, supervised by a sergeant, assists Police Department employees engaged in the retirement or resignation process. The sergeant is also the liaison to the Police Pension Board and City Retirement Office.

RECORDS SECTION, directed by a civilian Director, receives, reviews and files most criminal offense reports, auto accident reports and related records. This includes reports of offenses committed, criminal and traffic arrests, missing persons, homicides and gun registrations. It is responsible for maintaining the Department's computerized criminal and traffic arrest/conviction histories, entering data to generate criminal and traffic court dockets, court information sheets and statistical reports. This section processes traffic violation citations, Ohio Crash Reports and applications for firearm transfers and registration.

POLICE COMMUNICATIONS SECTION, commanded by a captain, operates a combined police, fire and EMS radio communications system. The section receives all citizen requests for police, fire and emergency medical service. All police operations are dispatched from this section. Reports of stolen and recovered vehicles and license plates are processed by this section. Dispatchers use computer aided dispatching (CAD) and an enhanced 911-phone system. The unit also coordinates the use of Department telephones (including cellular), pagers and MDTs. The section maintains computer interface with the National Crime Information Center (NCIC), Ohio Law Enforcement Automated Data Systems (LEADS) and the Regional Crime Information Center (RCIC). The section maintains a teletype service to all local news media. Police Communications Section provides intra-Department mail service.

Information Technology Management Unit, commanded by a lieutenant, assists and supports all levels of the Department in planning, installation and utilization of information technology. It is responsible for fulfilling the computer/technology needs of the Police Department, including business computers, networking, application services, etc. This unit also coordinates and serves as a focal point for the communications between the Internet worldwide community and the Police Department. The section commander represents the Department at information technology related meetings.

Telephone Crime Reporting Unit (TCRU), supervised by a sergeant, receives and processes minor complaints and offense reports by telephone.

The **TRAINING SECTION**, directed by a civilian Director, develops and conducts training programs for the Police Department. This includes recruit, in-service and firearms training in both live fire and the firearms simulator (FATS). Training Section conducts training in the areas of supervision, management, physical fitness, self-defense, officer survival, interpersonal skills, legal issues and current topics. The Training Section coordinates numerous outside training requests, FBI training programs and computer training programs. The staff produces training memos and training video programs for Department use at roll calls. Training Section also conducts the Citizen Police Academy and Student Police Academy.

Recruiting Unit, supervised by a sergeant, is responsible for the coordination of the police recruit selection process. The Recruiting Unit assists the City Human Resources Department with recruiting and testing of applicants.

Background Investigation Unit, supervised by a sergeant, is responsible for conducting background investigations for the Police Department and some other City Departments.

Firearms Training Unit, supervised by a sergeant, is responsible for the Department's live firearms training. The unit conducts annual firearms qualifications for all sworn personnel and firearms instruction for police recruits. It inspects, repairs, and evaluates Department firearms and makes recommendations on appropriate ammunition for Department use.

The **CAD/RECORDS MANAGEMENT SYSTEM PROJECT MANAGER** is a lieutenant responsible for coordinating the Department's efforts in developing and implementing a new Computer Aided Dispatch (CAD) System and Records Management System. The project manager will act as the primary liaison between the primary vendor, sub contractors, and other City Departments to see the implementation through on time and within budget. This position is a temporary position lasting the life of the project, which is expected to be two to three years.



PATRICK T. DINKELACKER
JUDGE

Court of Common Pleas

COURT OF COMMON PLEAS
CINCINNATI, OHIO 45202-1217

(513) 946-5755
FAX (513) 946-5752

October 14, 2005

Col. Thomas H. Streicher, Jr
Chief, Cincinnati Police Department
310 Ezzard Charles Drive
Cincinnati, OH 45214

Re: Police Officer Jim Wigginton, Badge #570
State of Ohio vs.
Case No.

Dear Chief:

Just a short note to extend my commendation to one of your officers, Police Officer Jim Wigginton.

Officer Wigginton is assigned to the Personal Crimes Section. In the above-captioned case involving the Defendant sexually abusing his 13 year old daughter, Officer Wigginton did an excellent job.

Under very difficult circumstances, Officer Wigginton conducted a thorough and effective investigation resulting in a just verdict. Without his dogged determination and competency, the Defendant would not have been brought to justice.

Also, Officer Wigginton did an extraordinary job of testifying. His appearance, demeanor and preparation presented to the jury a very credible and trustworthy witness.

Overall, he did an outstanding job.

The Cincinnati Police Department should be proud to have an officer of the quality of Police Officer Jim Wigginton in its employ.

I offer my utmost commendation.

Sincerely,

Patrick T. Dinkelacker,
Judge

PTD/ljg

Lt. Powell,

When a person does something that is out of order or improper, I speak up. By the same token, I feel compelled to speak when I observe good conduct. I believe that I speak for the whole Madisonville CPOP Team when I say that Officer Dwayne Dawson is an asset to our efforts in CPOP.

Last year when he first joined our group, he seemed reserved and quiet. Boy!, has that changed. He is always ready to assist us in whatever he can offer to our group. Also, since he has come out of his 'shell', we seem to have somewhat of the same mind set of how to tackle the community's issues. I really enjoyed attending the CPTED seminar with him and am looking forward to working with him on our assignment.

Overall, I want to say thanks to Dwayne and to let you all know that we all appreciate his effort. With his level of participation, we believe the partnership will work well.

Thank you,
Prencis Wilson
Madisonville CPOP Team Leader

City of Cincinnati Police Department
Attn: Chief of Police
3295 Erie Avenue
Cincinnati, OH 45208

RE: Arrest at 5813 Sierra Street
Cincinnati, OH 45227

Chief of Police:

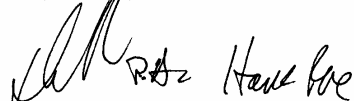
This letter was drafted in appreciation for the City of Cincinnati Police squad conducting a very professional and safe arrest of Mr. James White (Hamilton County Case No. B 0510046). The arresting officer was Mr. Alvin Triggs, accompanied by Officer Fred Gilmer and numerous other police officers from District 2.

The morning of the arrest an anonymous call was place to the property owner, Dale Roe, that unauthorized strangers had gained forceful access into the home in Madisonville. A call was made to District 2 and shortly after the property owner's arrival to the home, the initial two police officers were at the scene. The decision was made by these two officers that additional help was needed to safely and confidently enter the house. An adequate supply of defense subsequently arrived. The police officers infiltrated the structure only to find a lonesome James White inside.

The police officers responsible for this arrest took nothing for granted and treated the situation with utmost respect for the questionable number of intruders and any other possibilities of danger inside 5813 Sierra.

Please commend these members of your District for instilling trust and reaffirming that the City of Cincinnati Police Department can properly conduct an arrest with no apprehension or major disturbances.

Respectfully yours,

Handwritten signatures of Dale Roe and Hank Roe. The signature of Dale Roe is on the left, and the signature of Hank Roe is on the right. The initials 'DR' are written between the two signatures.

Dale Roe & Hank Roe



Motz Engineering
300 West 4th Street, Suite 300
Cincinnati, OH 45202-2666

T: 513.621.5400
F: 513.621.5407
W: motzengineering.com

MEP Design

Security

Sustainable Design

Commissioning

Design/Build

October 17, 2005

Lt. Mike Neville
City of Cincinnati
District One Police Department
310 Ezzard Charles Drive
Cincinnati, OH 45214

Re: West Fourth Street
Breaking & Enterings

Dear Lt. Neville:

The purpose of this letter is to extend my thanks and congratulations to you and your fellow team members for your quick response to the breaking and enterings that were occurring in our area of town over the last week or so.

On Friday afternoon, I contacted you at about 3:00 PM to share with you my concerns. By 3:45 PM, you had an officer on site touring our facilities and putting in place a plan to intensify the patrols in our area, and to discuss the various vulnerabilities of our businesses.

I had the opportunity to meet you after there was a break in at 312 West Fourth Street on Friday evening. Your take charge attitude gave me a sense of security as well as a hope that the culprit would be apprehended in the near future. In addition, your diligence on Saturday evening to stakeout the alley proved to be very fortuitous and indeed has made all of the business owners in our part of town grateful.

All too often, when events of this sort occur, we forget to thank those that are truly responsible for the effort. As such, I would like to extend my thanks to you and your team for working diligently to apprehend this criminal. I hope that you will extend my appreciation to your associates that assisted with this effort as well.

Sincerely,

MOTZ ENGINEERING

R. Bradley Motz
Chairman and CEO

CC: CPD - Chief Tom Streicher
CPD - Captain Kenneth Jones
DCI - David Ginsberg
SFA - E. Thomas Fernandez
MSA - Michael Schuster

RBM/kh

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6238 N. Shadow Hill Way
Loveland, OH 45140
4 October 2005

Captain Tom Johns
Cincinnati Police Division
District 5
1012 Ludlow Ave
Cincinnati, OH 45223

Dear Captain Johns,

On the evening of Saturday October 1-and in the early morning of Sunday, October 2, my daughter, Lynzi, was the victim of a theft from an apartment on 251 McMillan St. She was in attendance at a party at this time. Her purse was stolen which contained money, personal identity, credit cards, check book, cell phone, etc. She summoned Officer Mark McChristian who assisted her by first trying to locate the perpetrators and in general being polite and comforting to Lynzi. He also provided instruction for her so that she could obtain the police report to secure insurance coverage. His efforts and behavior were much appreciated by Lynzi and later by her parents. His courtesy and professionalism did much to comfort my daughter while she was experiencing the anger and personal violation of a crime victim.

Please extend our gratitude to Officer McChristian for both all his efforts and professionalism. Additionally, your command staff also deserves recognition as they clearly seek to foster this type of behavior in the officers who must deal with crime victims.

If you wish to contact me, I can be reached at the telephone number listed below.

Thank you very much.

Sincerely,



Gerald T. Cashman
243-2185

COMMUNITY POLICE PARTNERING CENTER

3458 Reading Road
Cincinnati, Ohio 45229
513.281.9955 phone
513.281.0466 fax

October 12, 2005

Colonel Thomas H. Streicher, Jr.
Police Chief
Cincinnati Police Department
310 Ezzard Charles Drive
Cincinnati, Ohio 45214

Dear Chief Streicher: *Tom*

The Selection Committee for the First Annual CPOP Awards Banquet has reviewed the nominations submitted for consideration of a Community Problem Oriented Policing Award. We are pleased to inform you that several Cincinnati Police Department officers have been selected to receive awards for their outstanding contributions to Community Problem Oriented Policing (CPOP).

The officers who will be recognized with an "Outstanding Individual Contribution in CPOP" Award are:

P.O. LaDon Laney (D4)
P.O. Terri Windeler (D5)
Sgt. Maris Herold (D1)
District Four - Neighborhood Unit

Officers who will be receiving a "Special Recognition" Award for their efforts to promote CPOP in their District are:

P.O. Steve Ventre (D3)
Specialist Terry Cox (D3)

We are pleased that you have already indicated that you will be attending the Awards Banquet. As a reminder, the event is being held on October 27th, 2005, from 5:00 to 8:00 p.m. at the Cintas Center, 1624 Herald Avenue, Cincinnati, Ohio 45207.

On behalf of the CPOP Awards Selection Committee, please accept our congratulations for the fine job that the Cincinnati Police Department is doing to promote CPOP throughout our city, particularly those officers mentioned above. You have our heartfelt appreciation for your efforts to improve community safety for all citizens!

Sincerely,

Rich
Richard S. Biehl
Executive Director

Cc: Lieutenant Colonel Richard Janke
Lieutenant Colonel Cindy Combs
Lieutenant Colonel Michael Cureton
Lieutenant Colonel James Whalen

Host: Urban League

LORRIE PLATT

Community Relations Manager



CINCINNATI REDS

Great American Ball Park
100 Main Street
Cincinnati, OH 45202-4109

Phone 513.765.7022
Fax 513.765.7153
lplatt@reds.com

INATI REDS

, OH 45202-4109 . Phone 513.765.7000 . Fax 513.765.7342 . www.cincinnati Reds.com

Captain Kenneth Jones, District One Commander
Lieutenant Larry J. Powell, COP Coordinator
District One
310 Ezzard Charles Drive
Cincinnati, Ohio 45214

Dear Sirs:

Hello, I would like to take a moment to recognize several persons within the Cincinnati Police Organization that made my Civilian Observer ride-along experience insightful and unforgettable.

As a recently appointed board member to the Citizens Complaint Authority, part of the training experience is to spend a day at the Police Academy along with time in the ride-along program. As we all know, time spent in training does not reflect the magnitude of responsibilities for any officer. However, I am grateful for the experience.

Ms. Michelle Henry - she initialized the coordination (District One, Oct. 11 & 17). I had a minor schedule change and she remained pleasant and flexible.

Officer Jessica Petree - her welcoming nature along with her maturity is impressive. I observed a wide range of activity from dusting for fingerprints, counterfeit issue to domestic violence. With each situation, she remained pleasant and in control.

Officer Matt Martin - his accommodating approach showcased his ability to analyze the situation and reflect the most appropriate method in handling such; he has commendable 'people-skills'. His professionalism and calm demeanor are certainly assets.

Overall, it was an exhilarating experience that I hope more citizens are cognoscente of; I look forward to serving on the CCA board and the community of Cincinnati.

Again, I commend all of you for your dedication. If I could be of service, please do not hesitate to reach me.

Respectfully,

Lorrie Platt
Community Relations Manager

Cc: Lieutenant Kurt Byrd

World Champions: 1919 . 1940 . 1975 . 1976 . 1990

National League Champions: 1919 . 1939 . 1940 . 1961 . 1970 . 1972 . 1975 . 1976 . 1990





Episcopal Church

October 20, 2005

Police Chief Thomas Stricker Jr.
Cincinnati Police Department
310 Ezzard Charles Dr.
Cincinnati, Ohio 45202

Dear Chief Stricker:

On behalf of the Parish Health Ministry of St. James Episcopal Church I would like to take this opportunity to thank your officers, Officer Kahlya Derkson, Officer Tim Papas, and Officer Cindy Suiter for their time and participation in our Community Health and Wellness Fair on Saturday, October 8, 2005. Please see that they receive the enclosed thank you letters. This was our first adventure with conducting a Health Fair and according to the evaluations we determined it was a huge success for us, with over 139 people registered as participants. The Officers did a great job with the canine demonstration, mounted patrol, and their presence and kind words to the neighborhood children and adults.

We appreciate your assistance in helping us reach out to our community and neighborhood. May God keep you and your officers safe in their work.

Sincerely,

A handwritten signature in cursive script that reads "Marian Riestenberg".

Marian Riestenberg, RN, MSN
Parish Health Nurse



DEPARTMENT OF DEFENSE

4000 DEFENSE PENTAGON
WASHINGTON D. C. 20301-4000

October 18, 2005

Colonel Thomas H. Streicher, Jr.
Cincinnati Police Department
310 Ezzard Charles Drive
Cincinnati, Ohio 45214

Colonel Streicher

As America proceeds in its declared global war on terrorism, it is my great pleasure to relay to you our sincere appreciation for the excellence and professionalism displayed by members of your organization in their contribution to our eight urban training courses held throughout the 2005 calendar year.

I would like to personally thank Captain Kenneth Jones and Police Officer Doug Neack and their superb team of Police Officer's for providing realistic training to our personnel. The preparation, dedication and active participation of Doug Neack and, Frank McGraw not only enhanced the overall quality of training, but provided an opportunity for us to develop cutting-edge mission-critical skill sets that are increasingly relevant on today's rapidly evolving battlefield on the war against terror.

Please pass our thanks and appreciation to Doug Neack and his fellow Police Officers. They are tremendous assets to your organization.

Sincerely,

A handwritten signature in black ink, appearing to read "Kurt Fuller", is written over the typed name.

KURT FULLER
COL, USA
Director of Operations